

SOLANO COURT YESLAW UPLOADING INSTRUCTIONS and LINKS

Pro Tempore reporters will need to complete the YesLaw Agreement for CCRA Members FORM 2022-3 and email to support@yeslaw.net. YesLaw will then activate the necessary software. If the pro tempore reporter is working with a reporting firm, please ensure the firm has these instructions that are specific to Solano County and contain the necessary links to appropriately file a transcript with the Court.

Software Download and Install

CSRs reporting in the Solano County Courts may download the YesLaw Transcript Generator zipped software installer here...

https://downloads.yeslaw.net/downloads/YesLawTranscriptGenerator_CourtsInstall.zip

This link can also be found on our website: www.yeslaw.net under the **Support & Download** menu item at the top of the webpage. It's the **baby blue** button for official reporters.

Click the link to download the zipped installer, unzip and run the installer enclosed within.

During installation, click: I AGREE, NEXT, NEXT, NEXT, INSTALL

No need to customize any of the installer settings.

Once installed, look for a YL icon on your desktop. Double-click to run. The software will provide serial numbers you will need to email (support@yeslaw.net) to us to activate. Just include your reporter name and for example "Los Angeles Superior" to activate the serial numbers and we will add this software installation to your account.

California Superior Court Load Files

Within your Transcript Generator, select: **Tools > Options > Load Files...**

Then check the checkbox for **Solano County** and then click the **Update** button below the list of California Counties.

The software will restart after the settings have been updated.

Graphical Signature File

Attached please find your graphical signature file.

Within the YesLaw Transcript Generator software, select: **View > Signatures folder...** then download the provided/emailed graphical signature file from your email (**John Q. Sample.d.bmp**) and copy it into that **Signatures** folder. The signature will then be available for your transcript production.

To make your signature chosen by default, within your Transcript Generator, select: **Tools > Options...** and then on the right side, about halfway down, check the checkbox that reads "Use Default Signature Graphic" and click the [...] button and browse to this signature file and select it. Be sure to click OK at the bottom of the window when done.