



Superior Court of California, County of Solano
Hall of Justice, 600 Union Avenue
Fairfield, CA 94533

Clerk's Office Reopening Information

Effective October 3, 2022, all of the division clerk's offices will reopen to the public as follows:

DROP-IN HOURS	<u>APPOINTMENT HOURS</u>	DROP BOX/EMAIL	DIVISION PHONE HOURS
<u>MONDAY - FRIDAY</u> (excluding holidays)	<u>MONDAY - FRIDAY</u> (excluding holidays)	<u>MONDAY - FRIDAY</u> (excluding holidays)	<u>MONDAY - FRIDAY</u> (excluding holidays)
8:00 a.m. – 11:30 a.m.	8:30 a.m. – 3:00 p.m.	7:30 a.m. – 5:00 p.m. (Items dropped after 4:00 p.m. will be considered the following day)	8:00 a.m. – 11:30 a.m. 1:00 p.m. – 2:30 p.m.

- 12:00 p.m. to 1:00 p.m. (clerk's office closed for staff lunch)

Civil/Family Law Divisions

- **Drop-In Hours:** Customers will need to obtain a ticket from the Qmatic kiosk. Only parties with tickets will be assisted.
- **Appointment Hours:** Appointments can be scheduled as follows:
 - Solano Court Online Services website at <https://solano.courts.ca.gov/online-services/>
 - Email: civildivision@solano.courts.ca.gov or familydivision@solano.courts.ca.gov
 - Phone: Civil Division (707) 207-7330 or Family Division (707) 207-7340

The Solano Legal Access Center (SLAC) will continue with an appointment based system. To schedule an appointment email flf@solano.courts.ca.gov or call (707) 207-7355.

Criminal/Traffic Divisions

- **Drop-In Hours:** No ticketing system available at this time, wait in line option.
- **Appointment Hours:** You can schedule an appointment as follows:
 - Email: criminaldivision@solano.courts.ca.gov or trafficdivision@solano.courts.ca.gov
 - Criminal Division Phone: (707) 207-7380 or (707) 561-7880
 - Traffic Division Phone: (707) 207-7360 or (707) 561-7860

Juvenile Division

- **Drop-In Hours:** No ticketing system available at this time, wait in line option.
- **Appointment Hours:** You can schedule an appointment as follows:
 - Email: juveniledivision@solano.courts.ca.gov
 - Phone: (707) 207-7345