



## Vacaville Unified School District / Library District

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Vacaville Cultural Center Library - 1020 Ulatis Drive - Vacaville, CA 95687

Vacaville Town Square Library – 1 Town Square Place – Vacaville, CA 95688

Administration: 1150 Kentucky Street – Fairfield, CA 94533 (707) 784-1500 - <http://solanolibrary.com>

August XX, 2022

Honorable Wendy G. Getty  
Presiding Judge of the Superior Court  
Solano Superior Court  
600 Union Avenue

Re: Vacaville Unified School District / Library District Responses to FY2021-2022 Solano County Grand Jury Report titled “An Operational Review of Solano County Library Services (SCLS)”

Dear Honorable Presiding Judge Getty:

Pursuant to Penal Code §933.05, as President of the Vacaville Unified School District / Library District governing board, I am providing the following responses to the FY2021-2022 Solano County Grand Jury Report titled “An Operational Review of Solano County Library Services (SCLS).”

**FINDING 5** – The City of Vacaville is planning changes to parking in downtown Vacaville, potentially decreasing the spaces used by Vacaville Town Square Library patrons in the immediate vicinity of the library.

**RESPONSE TO FINDING 5** – Vacaville Unified School District / Library District agrees with the finding.

**RECOMMENDATION 5** – SCLS works with the City of Vacaville and other stakeholders to ensure sufficient, safe, and dedicated parking spaces for library patrons in the immediate vicinity of the library.

**RESPONSE TO RECOMMENDATION 5** – The recommendation requires further analysis because the Vacaville Unified School District/Library District neither has ownership of the parking lot nor the legal authority to ensure dedicated parking spaces for library patrons.

**FINDING 6** - The SCLS Facilities Master Plan, nine site visits, and interviews revealed a variety of maintenance, compliance, and safety issues.

- a. Five locations have HVAC operating issues warranting replacement. (Springstowne, Vacaville Town Square, Vacaville Cultural Center, Dixon, and John F. Kennedy)
- c. Three locations have water intrusion problems, [e.g., leaks in roof and dampness]. (Dixon, Rio Vista, and Vacaville Cultural Center).

**RESPONSE TO FINDING 6** (a. & c.) – Vacaville Unified School District / Library District agrees with the findings.

**RECOMMENDATION 6** – SCLS leadership coordinate with appropriate library stakeholders to address maintenance, compliance, and safety issues. This includes obtaining funding and establishing a timeline for completion.



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**RESPONSE TO RECOMMENDATION 6** - The Vacaville Unified School District / Library District has an Agreement for Library Services with Solano County Library, inclusive of facilities management and maintenance. According to communication with the library director:

6 a.: The recommendation has not yet been implemented but will be implemented as a new air conditioning unit is planned to be installed at the Vacaville Town Square Library during 2022/2023. The Vacaville Cultural Center Library air conditioning unit will be replaced as part of planned facility improvements, for which a timeline will be developed.

6 c.: The recommendation has not yet been implemented but will be implemented as part of Vacaville Cultural Center Library facility improvements, for which a timeline will be developed.

**FINDING 7** - Updated Registry of Public Agencies forms for the Dixon Public Library District and Vacaville Unified School District/Library District have not been recorded with the Secretary of State and the County Clerk per Government Code section 53051.

**RESPONSE TO FINDING 7** – Vacaville Unified School District / Library District agrees with the finding.

**RECOMMENDATION 7** – The governing boards of the two special districts comply with Government Code requirements for timely and accurate reporting of changes.

**RESPONSE TO RECOMMENDATION 7** – The recommendation has not been implemented yet but will be beginning this calendar year as Solano County Library administration will file a Registry of Public Agencies (Form FS-405) with the California Secretary of State and the Solano County Clerk on behalf of the Vacaville Unified School District / Library District.

Respectfully submitted,

John Jansen, President

Vacaville Unified School District / Library District

CC: Grand Jury