



Dixon Public Library District

Dixon Library - 180 South First Street - Dixon, CA 95620 (1-866-572-7587)

Administration: 1150 Kentucky Street – Fairfield, CA 94533 (707) 784-1500 - <http://solanolibrary.com>

August 18, 2022

Honorable Wendy G. Getty
Presiding Judge of the Superior Court
Solano Superior Court
600 Union Avenue

Re: Dixon Public Library District Responses to FY2021-2022 Solano County Grand Jury Report titled “An Operational Review of Solano County Library Services (SCLS)”

Dear Honorable Presiding Judge Getty:

Pursuant to Penal Code §933.05, as a Member of the Dixon Public Library District governing board, I am providing the following responses to the FY2021-2022 Solano County Grand Jury Report titled “An Operational Review of Solano County Library Services (SCLS).”

FINDING 4 – The visibility of the Dixon Library and the Vallejo Springstowne Library is inadequate for foot and street traffic.

RESPONSE TO FINDING 4: - Dixon Public Library District agrees with the finding.

RECOMMENDATION 4 - SCLS increases the visibility of the Dixon and Springstowne Library locations with external signage.

RESPONSE TO RECOMMENDATION 4 – The Dixon Public Library District has an Agreement for Library Services with Solano County Library inclusive of facilities management and maintenance. According to communication with the library director, the recommendation has not yet been implemented but will be implemented either during 2022 or 2023 as part of the Library’s efforts to address exterior signage at its public libraries.

FINDING 6 - The SCLS Facilities Master Plan, nine site visits, and interviews revealed a variety of maintenance, compliance, and safety issues.

- a. Five locations have HVAC operating issues warranting replacement. (Springstowne, Vacaville Town Square, Vacaville Cultural Center, Dixon, and John F. Kennedy)
- b. Two locations have ADA compliance issues including non-compliant public restrooms (Dixon), a broken elevator, and entrances impeding accessibility (John F. Kennedy).
- c. Three locations have water intrusion problems, [e.g., leaks in roof and dampness]. (Dixon, Rio Vista, and Vacaville Cultural Center).
- d. Four locations have miscellaneous maintenance issues such as: electrical system and internet connectivity (Springstowne); air filtration in the building (Dixon); broken lights (Fairfield Cordelia); and poor parking lot lighting (Suisun City).



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RESPONSE TO FINDING 6 (a. – d.) – Dixon Public Library District agrees with the findings.

RECOMMENDATION 6 – SCLS leadership coordinate with appropriate library stakeholders to address maintenance, compliance, and safety issues. This includes obtaining funding and establishing a timeline for completion.

RESPONSE TO RECOMMENDATION 6 - The Dixon Public Library District has an Agreement for Library Services with Solano County Library, inclusive of facilities management and maintenance. According to the library director:

6 a. has been implemented as air conditioning units have been repaired and a thermostat replaced as of June 2021.

6 b. has not yet been implemented but will be implemented when any structural modifications are made to the public restrooms. An ADA compliant restroom in the staff workroom is available for public use.

6 c. has been implemented. The roof over the building located at 200 N. 1st Street was patched and the main library gutters were replaced in 2021; the main library roof is planned to be resealed during the current fiscal year.

6 d. has been implemented. The filters were replaced in the air conditioning units and they now are maintained regularly.

FINDING 7 - Updated Registry of Public Agencies forms for the Dixon Public Library District and Vacaville Unified School District/Library District have not been recorded with the Secretary of State and the County Clerk per Government Code section 53051.

RESPONSE TO FINDING 7 – Dixon Public Library District agrees with the finding.

RECOMMENDATION 7 – The governing boards of the two special districts comply with Government Code requirements for timely and accurate reporting of changes.

RESPONSE TO RECOMMENDATION 7 – The Dixon Public Library District has an Agreement for Library Services with Solano County Library, inclusive of administrative management. According to communication with the library director, the recommendation has not been implemented yet but will be as Solano County Library will file a Registry of Public Agencies (Form FS-405) with the California Secretary of State and the Solano County Clerk on behalf of the District beginning 2022.

Respectfully submitted,

Caitlin O'Halloran, Board Member
Dixon Public Library District

CC: Grand Jury