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April 22, 2021

Presiding Judge Donna L Stashyn
Superior Court of California, County of Solano
600 Union Avenue
Fairfield CA 94533

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**SOLANO COUNTY
GRAND JURY**

RE: Treasurer-Tax Collector-County Clerk Response to FY201920 Solano County Grand Jury Report titled "County Assessment and Taxation System (CATS)"

Dear Honorable Judge Stashyn:

The Treasurer-Tax Collector-County Clerk has reviewed the Solano County Grand Jury report titled County Assessment and Taxation System (CATS) and has the following responses to Findings 1. I would like to thank the Grand Jury for their attention to this matter.

FINDING 1 – Aumentum Technologies delivered a project plan and schedule in November 2020 assuming responsibility for completion of data conversion and implementation activities. The project plan and schedule are subject to changes over time and require diligent monitoring by key stakeholders:

This office concurs with Finding 1.

RECOMMENDATION 1A – County project team leadership and end users continue to actively monitor critical deliverables, target due dates, and utilize communication protocols.

This office concurs with Recommendation 1A.

RECOMMENDATION 1B –Particular attention should be focused on data mapping and conversion and user acceptance testing.

This office concurs with Recommendation 1B. Employees responsible for testing the many applications have been identified and are standing by to begin the process as soon as the test data is delivered.

RECOMMENDATION 1C – The county devote sufficient resources and time to ensure affected personnel are trained to uniformly use and understand the new system.

This office concurs with recommendation 1C. In preparation for this process to begin one account clerk limited term has been hired and another requested in the mid-year budget to absorb workflow so permanent personnel are available to test the system and become familiar with its processes.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "C. Lomeli".

Charles Lomeli
Solano County Treasurer-Tax Collector-County Clerk