

**Assessor/Recorder Department**

**MARC C. TONNESEN**  
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April 15, 2021

Honorable Donna L. Stashyn  
Presiding Judge  
County of Solano  
Hall of Justice  
600 Union Avenue  
Fairfield, CA 94533

Dear Hon. Judge Stashyn:

RE: Response to Findings and Recommendations 2020-2021 Grand Jury Report  
County Assessment and Taxation System (CATS)

**V. FINDINGS AND RECOMMENDATIONS**

**FINDING 1** – *Aumentum Technologies delivered a project plan and schedule in November 2020 assuming responsibility for completion of data conversion and implementation activities. The project plan and schedule are subject to changes over time and require diligent monitoring by key stakeholders.*

I agree with the finding.

**RECOMMENDATION 1A** – *County project team leadership and end users continue to actively monitor critical deliverables, target due dates, and utilize communication protocols.*

Recommendation has been implemented. As an end user, my office will continue to actively monitor deliverables, due dates, and utilize communication protocols.

**RECOMMENDATION 1B** -*Particular attention should be focused on data mapping and conversion and user acceptance testing.*

Recommendation has been implemented. My office will focus on data mapping and conversions and user acceptance testing.

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**RECOMMENDATION 1C** - *The county devote sufficient resources and time to ensure affected personnel are trained to uniformly use and understand the new system.*

Recommendation has been implemented. On March 10, 2020, the County Board of Supervisors approved my request to provide additional full-time limited term staff to act as back up while my subject matter expert staff can train on and become proficient with the new CATS system. With the additional temporary staffing, my office will be able to maintain existing level of operations while concurrently working on the replacement system.

Kindest regards,



MARC C. TONNESEN  
Assessor / Recorder

cc: Carl W. DuBois, Foreperson, 2020-21 Solano County Civil Grand Jury (electronic copy only)