

Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala

First and Third Tuesday
Every Month



CITY OF SUISUN CITY POLICE DEPARTMENT

701 Civic Center Blvd.
Suisun City, California 94585

Tim Mattos
Chief of Police

September 6, 2016

Judge Robert C. Fracchia
Hall of Justice
Department 25, Room 306
600 Union Avenue
Fairfield, CA 94533

Dear Judge Fracchia,

On June 6, 2016, the Suisun City Police Department received an email containing a copy of the 2015-2016" Solano County Law Enforcement Agencies Citizen Complaint Process" Grand Jury Report. As a result of the Grand Jury review of the policies and procedures of the citizen complaint process, responses pertaining to "Findings and Recommendations" #1 and #3 are required from the Suisun City Police Department.

Finding 1

The 2015-2016 Solano County Grand Jury found The City of Suisun City's written complaint form has a reference, "I further understand that I may be asked to submit to a polygraph examination as part of the investigation."

Recommendation 1

The Grand Jury recommends The City of Suisun City revise their complaint form and remove the above statement.

- **Response:** The phrase, "I further understand that I may be asked to submit to a polygraph examination as part of the investigation." was removed immediately after completing the interview with the Grand Jury.

Finding 3

The Grand Jury found most of the departments did not make their complaint form(s) available online.

Recommendation 3

The Grand Jury recommends that complaints are readily available online.

- **Response:** The Suisun City Police Department has provided access to the complaint form online for several years. This is documented in the Grand Jury Report and can be found on page 4.

Based on my review of the Grand Jury report, I believe the required responses are regarding (Finding 1, 2). I have provided a written response for finding #2 below.

Finding 2

The cities of Dixon and Vallejo offer their complaint forms in a second language.

Recommendation 2

The Grand Jury recommends all cities offer their complaint forms in a second language.

- **Response:** The Suisun City Police Department simplified the complaint form to make it easier to understand and complete. The new complaint form is now also available online in Spanish.

Thank you for your work and dedication to the residents of Solano County and for the review and feedback concerning the policies and procedures of the Suisun City Police Department. If you have any questions, please contact me at 707-421-7350.

Sincerely,



Tim Mattos
Chief of Police