



CITY OF RIO VISTA

One Main Street, Rio Vista, California 94571
Phone (707) 374-6451 Fax: (707) 374-5063

July 23, 2015

Honorable E. Bradley Nelson
Presiding Judge
Hall of Justice
600 Union Avenue
Fairfield, CA 94533

RE: Solano County Grand Jury Report 2014-15
To Charge or Not to Charge

Honorable Judge Nelson,

The City of Rio Vista (City) presents its responses to the above referenced Grand Jury Report. I have carefully considered the contents of the entire report. In particular, the specific findings and recommendations have been considered so as to present the responses herein.

Finding 1

Card usage saves time and money by not having to process purchase orders and wait for the arrival of ordered goods.

Response to Finding 1 - The City of Rio Vista agrees with Finding 1.

Recommendation 1

Continue the use of cards.

Response to Recommendation 1 – The City continues to use the cards.

Finding 2

The use of cards has a transaction fee which is passed on to the consumer. On time remittance of payment for card statements earn cash rebates which offset transaction fees.

Response to Finding 2 – The City agrees with Finding 2.

Recommendation 2



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All cities should seek to use financial institutions which offer cash rebates and pay all invoices on time to qualify for rebates.

Response to Recommendation 2 – The City will seek out financial institutions offering cash rebates and will continue to pay all invoices on time to qualify for rebates.

Finding 3

The use of cards for travel expenses simplifies travel arrangements and reduces cost while keeping accurate purchasing records.

Response to Finding 3 – The City agrees with Finding 3.

Recommendation 3

Continue the use of cards for travel.

Response to Recommendation 3 – The City will continue the use of cards for travel.

Finding 4

Not all cities are using a card with a rebate program.

Response to Finding 4 – The City agrees with Finding 4.

Recommendation 4

All cities utilize cards with a rebate program.

Response to Recommendation 4 - The City will seek out financial institutions offering a rebate program.

Finding 5

All seven cities now have cards usage policies and security measures to prevent improper or fraudulent use of cards.

Response to Finding 5 – The City agrees with Finding 5.

Recommendation 5



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Cities continue their current methods for security, and determine if other measures may be available that may enhance cards security.

Response to Recommendation 5 – The City will continue its current methods for security and will determine if other measures may be available that may enhance card security.

Should you have any questions or concerns, please do not hesitate to contact me at (707) 374-6451 ext. 1101.

Sincerely,

Tim Chapa, City Manager
City of Rio Vista