

**Instructions for Filing a Petition under  
PC §1203.4 / PC §1203.4a / PC §1203.41 / §1203.42 / §1203.43 / §1203.49**

**Superior Court of California  
County of Solano**

If you have questions regarding your eligibility under, or the effect of, the above Penal Code sections, please seek legal advice.

Pursuant to Penal Code Section 1203.4(d), the Court may impose costs associated with filing and hearing a Petition not to exceed \$120 per case (probation cases), or \$60 per case (non-probation cases).

The Court will evaluate your ability to pay total costs of up to \$120.00 per case at the hearing. If you feel you do not have the ability to pay, complete form FW-001 (Request to Waive Court Fees). The form will be included with your Petition and considered at the hearing.

- All paperwork must be typed or printed.
- **Obtain a hearing date from the Criminal Division and add the Hearing Date, Time and Department to your paperwork.** The hearing will be set for a date in approximately four weeks. **To request a hearing date, contact the Criminal Division Clerk by telephone or by e-mail:**

**Telephone:** Fairfield Criminal Division: 707-207-7380  
Vallejo Criminal Division: 707-561-7880

**E-Mail:** [CriminalDivision@solano.courts.ca.gov](mailto:CriminalDivision@solano.courts.ca.gov)

- **Submit three (3) copies** of the Petition for Relief Under Penal Code § 1203.4, § 1203.4a, § 1203.41, § 1203.42, § 1203.43 or § 1203.49 (CR-180).  
**Submit two (2) copies** of the Order for Dismissal (CR-181).  
**Submit two (2) copies** of the Request to Waive Court Fees (FW-001), if applicable.
- Forms may be mailed or placed in the Drop Box at the Criminal Division Clerk's Office at either 321 Tuolumne Street, Vallejo, CA 94590 or 600 Union Avenue, Suite 151, Fairfield, CA 94533. The Drop Box may be used Monday through Friday from 8:00 a.m. to 5:00 p.m.
- **Serve a copy of the Petition with appearance date to the District Attorney's Office at 355 Tuolumne Street, 3<sup>rd</sup> Floor, Vallejo, CA 94590, or to the District Attorney's Office at 675 Union Avenue, Fairfield, CA 94533.**
- Judicial Council forms (CR-180, CR-181 and FW-001) are located at [www.courtinfo.ca.gov/forms](http://www.courtinfo.ca.gov/forms)

**NOTE:** Please review items 7, 8 and 9 on Judicial Council Form CR-181 ORDER FOR DISMISSAL for limitations on the relief granted by the Order. In addition, please be advised that this process does not seal your record.