



# COUNTY OF SOLANO

## PROBATION DEPARTMENT

**Christopher Hansen**  
Chief Probation Officer

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June 26, 2017

Honorable Robert C. Fracchia  
Presiding Judge of the Superior Court  
County of Solano  
600 Union Avenue  
Fairfield, CA 94533

RE: Response to Grand Jury Report 2016/2017 - Inspection of Solano County  
Juvenile Detention Facility (JDF) Complex

The Honorable Judge Fracchia,

Pursuant to Penal Code sections 933(c) and 933.05, I am responding to the following findings and recommendations contained in the 2016/2017 Grand Jury Report that pertain to matters under my control as the Chief Probation Officer.

### **Finding 1**

*The Policy and Procedures Manual is not expected to be fully revised and current until sometime in 2018.*

### **Response to Finding 1**

I agree with the finding of the Grand Jury.

### **Recommendation 1**

*The Probation Department makes the Policy and Procedure Manual a priority.*

### **Response to Recommendation 1**

The recommendation has not yet been fully implemented.

The Probation Department has contracted with a subject matter expert to assist in the revision of the Policy and Procedure Manual. The contractor had some unexpected issues which is delaying the project. The Juvenile Detention Facility

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has an existing Policy and Procedures manual in place until the revised manual is completed.

### **Finding 2**

*The Juvenile Detention Facility Complex does not have a policy specifically concerning transgender youth.*

#### **Response to Finding 2**

I agree with the finding of the Grand Jury.

### **Recommendation 2**

*The Juvenile Detention Facility Complex program director work with the Probation Department to create a comprehensive policy regarding transgender youth.*

#### **Response to Recommendation 2**

The recommendation has not yet been fully implemented.

The recommendation will be included in the revision of the Policy and Procedures Manual.

### **Finding 3**

*The 2016/2017 Solano County Grand Jury found that recommendation #1 from the 2015/2016 Solano County Grand Jury report "Upgrade the control panel in the control Room with a call-up button." Has not been implemented.*

#### **Response to Finding 3**

I agree with the finding of the Grand Jury.

### **Recommendation 3**

*The Probation Department complete the upgrade of the control panel as previously approved.*

#### **Response to Recommendation 3**

The recommendation has not yet been fully implemented.

The current control panel is outdated and in need of replacement. The General Services Department has allocated funding for this project in FY2016/17 and is

attempting to locate a vendor to complete the project. It is anticipated that the upgrade to the control panel will occur within the next twelve months.

#### **Finding 4**

*Juvenile Detention Facility Complex's computer system lacks an "institutional module." The 2012-2013 Solano County Grand Jury also identified this item as a deficiency.*

#### **Response to Finding 4**

I agree with the finding of the Grand Jury.

#### **Recommendation 4**

*The Probation Department upgrade the computer system in the Juvenile Detention Facility Complex to include an "Institutional Module" which allows the documentation, tracking and organization of accurate statistical information.*

#### **Response to Recommendation 4**

The recommendation has not yet been fully implemented.

The Probation Department is in the process of awarding a contract for a new case management system which will include an institutional module. It is anticipated that the new case management system will be operational late 2018.

#### **Finding 5**

*The Juvenile Detention Facility Complex has not been fully staffed for several years.*

#### **Response to Finding 5**

I agree with the finding of the Grand Jury.

#### **Recommendation 5**

*The Probation Department and Human Resources work together to fully staff the facility.*

#### **Response to Recommendation 4**

The recommendation has not yet been fully implemented.

The Probation Department has and is working closely with Human Resources to fill open positions. The facility is prone to vacancies due to retirements,

resignations, and staff injuries. The hiring process takes several months due to the sensitive nature of the position.

### **Finding 6**

*The Juvenile Justice Associates Assessment and Action Plan for Continued Program Improvement report is a framework for implementing change to improve the outcome for staff and youth.*

### **Response to Finding 6**

I agree with the finding of the Grand Jury.

### **Recommendation 6**

*The Probation Department strongly consider full implantation of the Juvenile Justice Associates Assessment and Action Plan recommendations.*

### **Response to Recommendation 6**

The recommendation has not yet been fully implemented.

The Probation Department has contracted with Juvenile Justice Associates to assist with the implementation of the recommendations. It is anticipated this will be a multi-year endeavor.

### **Finding 7**

*The library at the Juvenile Detention Facility Complex is not in use.*

### **Response to Finding 7**

I disagree partly with the finding of the Grand Jury.

### **Recommendation 7**

*The Probation Department take the necessary action to open the library and make it functional.*

### **Response to Recommendation 7**

The recommendation requires further analysis.

Books from the library are currently rotated throughout the facility. Movement of youths to and from the library can create security issues. Juvenile Detention Facility staff are actively working with a local librarian to design a system of

operation that will meet both the security needs of the facility and the needs of the youths.

Respectfully submitted,

Christopher Hansen

cc: Grand Jury  
Birgitta E. Corsello, County Administrator