



CITY OF FAIRFIELD

Founded 1856

Incorporated December 12, 1903

City Manager's Office

Home of
Travis Air Force Base

August 18, 2015

COUNCIL

Mayor
Harry T. Price
707.428.7395
Vice-Mayor
Chuck Timm
707.429.6298
Councilmembers
707.429.6298

Pam Bertani
Catherine Moy
Rick Vaccaro

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City Manager
David A. White
707.428.7400

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City Attorney
Gregory W. Stepanich
707.428.7419

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City Clerk
Karen L. Rees
707.428.7384

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City Treasurer
Oscar G. Reyes Jr.
707.428.7498

DEPARTMENTS

City Manager's Office
707.428.7400

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Community Development
707.428.7461

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Community Resources
707.428.7465

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Finance
707.428.7498

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Fire
707.428.7375

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Police
707.428.7362

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Public Works
707.428.7485

Terry L. Riddle, Foreperson
2014-2015 Solano County Grand Jury
Hall of Justice
600 Union Avenue
Fairfield, CA 94533

Subject: City of Fairfield Response to the 2014-2015 Grand Jury Report "To Charge or Not to Charge"

Dear Mr. Riddle:

As required by the Grand Jury report issued May 26, 2015, the City of Fairfield has the following responses:

Finding – 1

Card usage saves time and money by not having to process purchase orders and wait for the arrival of ordered goods.

Recommendation – 1

Continue the use of cards.

Response:

The City of Fairfield agrees with the recommendation.

Finding – 2

The use of cards has a transaction fee which is passed on to the consumer. On time remittance of payment for card statements earn cash rebates which offset transaction fees.

Recommendation – 2

All cities should seek to use financial institutions which offer cash rebates and pay all invoices on time to qualify for rebates.

Response:

The City of Fairfield agrees with the finding and participates in a rebate program with the card provider.

Finding – 3

The use of cards for travel expenses simplifies travel arrangements and reduces cost while keeping accurate purchasing records.

Recommendation – 3

Continue the use of cards for travel.

Response:

The City of Fairfield agrees with the finding.

Finding – 4

Not all cities are using a card with a rebate program.

Recommendation – 4

All cities utilize cards with a rebate program.

Response:

The City of Fairfield agrees with the finding and participates in a rebate program with card provider.

Finding – 5

All seven cities now have card usage policies and security measures to prevent improper or fraudulent use of cards.

Response to Grand Jury Report "To Charge or Not to Charge"
August 18, 2015
Page 3

Recommendation – 5

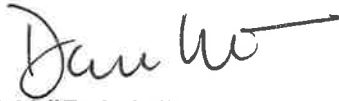
Cities continue their current methods for security and determine if other measures may be available that may enhance card security.

Response:

The City of Fairfield agrees with the finding and will continue to work with the card provider on security enhancements.

Please let me know if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "David A. White". The signature is written in a cursive style with a long horizontal stroke extending to the right.

DAVID A. WHITE
City Manager



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2014-2015 Solano County Grand Jury
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600 Union Avenue
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Subject: City of Fairfield Response to the 2014-2015 Grand Jury Report
"Mitigating Water Loss"

Dear Mr. Riddle:

As required by the Grand Jury report issued May 26, 2015, the City of Fairfield has the following responses:

Finding – 1

Not all of the cities are conducting regularly scheduled water audits.

Response:

The City of Fairfield conducts regularly scheduled water audits.

Recommendation – 1

Each city conduct routine scheduled water audits in order to improve control of water loss and for water supply planning.

Response:

The City of Fairfield agrees with the recommendation.

Finding – 2

All the cities face deteriorating water delivery infrastructure.

Response:

The City of Fairfield agrees with the finding.

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Finding – 2

All the cities face deteriorating water delivery infrastructure.

Response:

The City of Fairfield agrees with the finding.

Recommendation – 2

Each City identify and replace aging infrastructure.

Response:

The City of Fairfield agrees with the recommendation. The City has recently completed condition assessments of its North Bay Regional Water Treatment Plant, water storage reservoirs and pump stations to refine replacement and renewal plans for those assets. Future similar activities will be conducted for the water transmission and distribution pipeline system. The City budgets annually for the replacement and renewal of water infrastructure.

Finding – 3

All the cities have identified under-recording water meters as a cause of apparent water loss.

Response:

The City of Fairfield agrees with the finding.

Recommendation – 3

Each city comply with programs to address inaccurate reading water meters.

Response:

The City of Fairfield agrees with the recommendation. The City conducts routine meter testing, but it should be noted that 100% accurate meter readings cannot be achieved in practice. The best practice is to replace meters at an appropriate interval that balances the costs/benefits of achieving greater meter accuracy versus the costs of purchasing and installing brand new water meters.

Response to Grand Jury Report "Mitigating Water Loss"
August 18, 2015
Page 3

Finding – 4

All the cities have developed water loss mitigation and conservation programs that serve their communities.

Response:

The City of Fairfield agrees with the finding.

Recommendation – 4

Each city enforce and continue expanding water conservation measures for residential and business consumers.

Response:

The City of Fairfield agrees with the recommendation.

Please let me know if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "David A. White". The signature is written in a cursive style with a long horizontal stroke at the end.

DAVID A. WHITE
City Manager