



**CITY OF VALLEJO**  
POLICE DEPARTMENT

111 AMADOR STREET • VALLEJO • CALIFORNIA • 94590-6301 • (707) 648-4321 • FAX (707) 648-4490

October 24, 2016

The Honorable Robert C. Fracchia, Presiding Judge  
Superior Court of California, County of Solano  
Hall of Justice  
Department 25, Room 306  
600 Union Avenue  
Fairfield, CA 94533

RE: 2015-2016 Grand Jury Report Entitled: **Solano County Local Law Enforcement Agencies Citizen's Complaint Process**

Dear Judge Fracchia:

Our department received a letter from the Solano County Grand Jury, dated June 8, 2016 (copy attached), referencing the above report and directing me to respond to Finding 2 of the report. In section V of the report on page 9, Finding 2 states "*The cities of Dixon and Vallejo offer their complaint forms in a second language.*" and Recommendation 2 states, "*The Grand Jury recommends all cities offer their complaint forms in a second language.*" As stated, we believed that no response was due from our agency, and asking us to respond by the deadline date of September 6, 2016, was a mistake.

On June 9, 2016, Lt. Jeff Bassett, Professional Standards Division Commander, contacted Ms. Cheryl Clower, Administrative Assistant to the Solano County Grand Jury, to notify her of the error; at that time we were assured that a new letter would be sent out and our requested response to finding 2 would be removed. On October 17, 2016, we received an email from Ms. Clower, notifying our agency that we had not properly replied to Finding 2.

This letter serves to formally respond to Finding 2 that we are in compliance by having our citizen complaint forms in both English and Spanish, and the recommendation is for other Solano County agencies to come into compliance.

Please do not hesitate to contact me with any further clarification of this matter.

Yours truly,

Andrew Bidou, Chief of Police  
Vallejo Police Department

Attachment



600 Union Ave  
Fairfield, California 94533  
(707) 435-2575  
Fax: (707) 435-2566

[cdclower@solano.courts.ca.gov](mailto:cdclower@solano.courts.ca.gov)

June 8, 2016

**Sent via email**

Erik Upson, Chief, Benicia Police Department (Finding 2, 3)  
Joe Allio, Chief, Fairfield Police Department (Finding 2, 3)  
Greg Bowman, Chief, Rio Vista Police Department (Finding 3)  
Tim Mattos, Chief, Suisun City Police Department (Finding 1, 3)  
John Carli, Chief, Vacaville Police Department (Finding 2, 3)  
Andrew Bidou, Chief, Vallejo Police Department (Finding 2)  
Tom Ferrara, Sheriff/Coroner, Solano County Sheriff's Office (Finding 2, 3)

RE: 2015-2016 Grand Jury Report Entitled: **Solano County Local Law Enforcement Agencies Citizen's Complaint Process**

Enclosed please find a copy of the above named report by the 2015-2016 Solano County Grand Jury. This report is provided to you **in advance of public release** as provided for in Penal Code §933.05(f). Please note that Penal Code §933.05(f) specifically prohibits any disclosure of the contents of this report by a public agency, its departments, officers or governing body prior to its release to the public, which will occur on **Monday, June 13, 2016**.

**You are required to respond in writing to the Presiding Judge** and to provide an electronic copy in pdf form to the Grand Jury regarding the Findings and Recommendations contained in the report pursuant to Penal Code §933.05. This section of the Penal Code is very specific as to the format of the responses. The Penal Code is also specific about the deadline for responses. You are required to submit your response to the Grand Jury by **Tuesday, September 6, 2016**, on signed letterhead.

The electronic copy should be sent to the Grand Jury office at [cdclower@solano.courts.ca.gov](mailto:cdclower@solano.courts.ca.gov).

Responses are public records. Should you have any questions, please contact Cheryl Clower, Administrative Assistant to the Grand Jury at (707)435-2575.

Sincerely,

A handwritten signature in black ink, appearing to read "Darrin M. Davenport", is written over a horizontal line.

Darrin M. Davenport  
Foreperson  
2015-2016 Solano County Grand Jury