



ESTABLISHED 1850

CITY OF VACAVILLE
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STEVE HARDY
Mayor

MITCH MASHBURN
Vice Mayor

DILENNA HARRIS
Councilmember

CURTIS HUNT
Councilmember

RON ROWLETT
Councilmember

August 13, 2014

RECEIVED
AUG 25 2014

SOLANO COUNTY
GRAND JURY

RECEIVED
AUG 18 2014

SUPERIOR COURT, DEPT. 4

Honorable E. Bradley Nelson, Presiding Judge
Hall of Justice
Department 4, Room 306
600 Union Avenue
Fairfield, CA 94533

SUBJECT: RESPONSES TO 2013-2014 GRAND JURY REPORT ENTITLED: GEOGRAPHIC INFORMATION SYSTEM (GIS)

Honorable Judge Nelson:

This letter shall serve as the City of Vacaville's response in accordance with Penal Code section to the Grand Jury report entitled "Geographic Information System (GIS)" as approved by the Vacaville City Council on August 12, 2014.

City of Vacaville (Findings 2, 3, 4) - RESPONSES

FINDING 2

Some upper levels of public agency management are not actively supporting and participating in the implementation of ReGIS.

RESPONSE TO FINDING 2

City of Vacaville disagrees with the finding.

City of Vacaville has been an active participant in supporting the activities for the implementation of the ReGIS. The City has two representatives (one from Public Works and one from Information Technology) who participate in monthly meetings and report back to the Finance and Information Technology (IT) Director. The Finance and IT Director has delegated authority to the Information Technology Division Manager to support ReGIS programs and participation in monthly meetings, GIS day, workshops, meetings with vendors and other activities related to ReGIS as needed. City of Vacaville was among one of the few initial cities who signed the Memorandum of Understanding (MOU) and committed the funds for the ReGIS activities such as the flights to record aerial images of Solano County.

RECOMMENDATION 2

Upper levels of public agency management actively support and participate in the implementation of ReGIS.

RESPONSE TO RECOMMENDATION 2

This recommendation has been implemented. City of Vacaville recognizes the value of GIS and has recently approved an addition of a GIS Coordinator position to centralize the GIS activities at the City level and support the ongoing ReGIS efforts.

FINDING 3

Management attendance at ReGIS meetings has been poor.

RESPONSE TO FINDING 3

City of Vacaville disagrees with the finding.

City of Vacaville is the one of the cities where more than one employee is represented at ReGIS meetings. Public works and Information Technology department are representing City of Vacaville at the ReGIS meeting.

RECOMMENDATION 3

Management attend and encourage attendance by representatives from their agency at ReGIS meetings.

RESPONSE TO RECOMMENDATION 3

This recommendation has already been implemented. Currently two employees from City of Vacaville (Information Technology and Public Works) are attending ReGIS meetings. At the time this report was generated, the City had a Decentralized GIS Structure and in the recent budget approval for fiscal year 2014/15 the addition of a GIS Coordinator position was approved which will also be representing the City at the ReGIS meeting at technical level. The IT Division Manager will continue to participate at Management level.

FINDING 4

Representation of agencies at ReGIS meetings has been mostly by non-management employees who have limited or no commitment authority.

RESPONSE TO FINDING 4

City of Vacaville disagrees with the finding.

As noted above in response to Finding 2, a Public Works Engineer and an IT Division Manager have been regular attendees at ReGIS meetings. The IT Division Manager is responsible for a portion of the City of Vacaville's annual budget, and reports recommendations directly to the Financial and Information Technology Director. The City of Vacaville City Council approves the annual budget at their June meetings each year. The City Council has approved the 2014-2015 annual budget at their June 22, 2014 meeting, which included the City of Vacaville's cost share portion for the upcoming ReGIS aerial flights.

The IT Division Manager has made financial commitments on behalf of the City of Vacaville to ReGIS on previous aerial flights in 2004 and 2008.

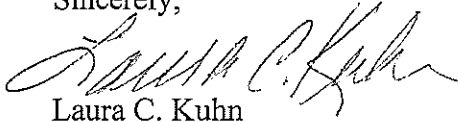
RECOMMENDATION 4

In the absence of management attendance, management appoint and authorize an employee to commit and support ReGIS activities.

RESPONSE TO RECOMMENDATION 4

This recommendation has already been implemented as noted by the response above. IT Division Manager will continue to participate and support ReGIS activities at the management level and bring back any issues or concerns to Finance and IT Director as needed.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura C. Kuhn". The signature is fluid and cursive, written over the printed name.

Laura C. Kuhn
City Manager
City of Vacaville

cc: City Council, Jeremy Craig, Finance & IT Director