# STEPPARENT ADOPTIONS DOCUMENTS REQUIRED LIST

- ☐ Petition for Adoption
- ☐ Additional petitions to be filed (ex. Petition to Terminate Parental Rights)
- ☐ Child's written consent (if over 12 years of age). **(Please speak with CI Office before signing)**
- ☐ Court investigation fees of **$500**

**FOR EACH CHILD TO BE ADOPTED, ONE OF THE FOLLOWING DOCUMENTS IS REQUIRED:**

- ☐ Consent of parent relinquishing custody (in state/out of state/military notary) (**Enclosed-signature will need to be notarized)**

OR

- ☐ Order terminating parental rights,

OR

- ☐ Certified death certificate of parent,

OR

- ☐ Original letter of artificial insemination by attending physician

- ☐ Court Investigator's Information & Referral Form **(Available through CI Office)**
- ☐ Consent of parent retaining custody **(Please speak with CI Office before signing)**
- ☐ Certified birth certificate of petitioner
- ☐ Certified birth certificate of parent retaining custody
- ☐ Certified birth certificate of child or children
- ☐ Certified copy of judgment of dissolution for all prior marriages for petitioner. If prior spouse is deceased, a certified copy of the death certificate. **(If applicable)**
- ☐ Certified copy of judgment of dissolution for all prior marriages for parent retaining custody. If prior spouse is deceased, a certified copy of the death certificate. **(If applicable)**
- ☐ Three reference letters for petitioner. **(Reference Letter Forms provided by CI Office)**
- ☐ Fingerprint processing for petitioner from the California Department of Justice. **(Livescan Application provided by CI Office.)**
- ☐ Written verification of petitioner's employment. (**On company letterhead, with date of hire, job title, salary, original signature)**