

Summary of Proposed Revisions to Local Rules and Forms

Effective January 1, 2026

RULE CHANGES

<u>RULE NUMBER</u>	<u>PROPOSED CHANGE</u>	<u>BRIEF DESCRIPTION</u>
<u>Rule 17—Miscellaneous</u>		
17.2(b)	Amend	Local rule for court for photography, videotaping and electronic recordings
17.2(d)	Adopt	Added to comply with AB 1524
<u>Rule 18—Court Reporter and Electronic Recording</u>		
18.3(B)(1)	Amend	Adding California Rule of Court 8.835 to wording.
<u>Rule 19—Remote Appearances</u>		
19.1(c)	Amend	Delete language referencing the specific department numbers for civil

FORM CHANGES

<u>FORM NUMBER</u>	<u>FORM NAME</u>	<u>PROPOSED CHANGE</u>	<u>BRIEF DESCRIPTION</u>
<u>3011</u>	Request for Informal Discovery Conference	Local Rule 3.15 was repealed 1/1/2025	Discontinue/Repeal
<u>3020</u>	Request for Presence of Court Reporter	Use Judicial Council Form FW-020	Discontinue/Repeal
<u>165</u>	Judgment (Default by Clerk)	Use Judicial Council Form JUD-100	Discontinue/Repeal

Summary of Proposed Revisions to Local Rules and Forms Effective January 1, 2026

<u>FORM NUMBER</u>	<u>FORM NAME</u>	<u>PROPOSED CHANGE</u>	<u>BRIEF DESCRIPTION</u>
<u>168</u>	Judgement (Trial)	Use Judicial Counsel Form JUD-100	Discontinue/Repeal
<u>7060</u>	Declaration Re Default in Payments & Order Judgment Installments	Use Judicial Counsel Form SC-223	Discontinue/Repeal
<u>910</u>	Request for Extension of Time (Re Filing Responsive Pleadings)	Renumbered to 3014-CV Rev 7/1/26	Renumber form
<u>920</u>	Request for Extension of Time (Re Request to Enter Satisfaction of Judgment)	Renumbered to 3015-CV Rev 7/1/26	Renumber form
<u>7000</u>	Judgment Debtor's Statement Re Request to Enter Satisfaction of Judgment	Renumbered to 3703-SC Rev 7/1/26	Renumber form
<u>7090</u>	Amendment to Plaintiff/Defendants Claim	Renumbered to 3705-SC Rev 7/1/26	Renumber form
<u>4020</u>	Request for Electronic Recording: Shared Link	Renumbered to 1020-AD Rev 7/1/26	Renumber form
<u>SCLF 1940</u>	Request for Refund of Court Filing Fee (Matters Submitted Electronically)	Renumbered to 1030-AD Rev 7/1/26	Renumber form
<u>3500</u>	Assessment and Order For Payment of Court Investigator Fees	Renumbered to 7014-PR Rev 7/1/26	Renumber form

**Superior Court of California
County of Solano**

Rule 17 – Miscellaneous

17.1 PHOTOGRAPHY, VIDEOTAPING, AND ELECTRONIC RECORDINGS

a. PHOTOGRAPHY, VIDEOTAPING, AND ELECTRONIC RECORDINGS IN THE COURTHOUSE

- (1) There is no constitutional right to photograph or otherwise electronically record open judicial proceedings. (*Marin Independent Journal v. Municipal Court* (1993) 12 Cal.App.4th 1712, 1718 ["Electronic recording of judicial proceedings is subject to the discretion of the court"], citing *Nixon v. Warner Communications, Inc.* (1978) 435 U.S. 589, 610.) A courthouse facility qualifies as a nonpublic forum. (*United States v. Grace* (1983) 461 U.S. 171, 178)
- (2) Consistent with case law and California Rules of Court, rule 1.150, photography, filming, videotaping, or electronic recording by the media and general public is not permitted in any part of any courthouse, including but not limited to, entrances, exits, stairways, hallways, elevators, offices, or any other public area within the courthouse, unless by written order of the Presiding Judge.
- (3) Videotaping, photographing, or electronic recording devices may be brought into the courthouse by the media or members of the public, but must be turned off while being transported in any area of the courthouse. Devices that include videotaping, photographing, digital image capture, or electronic recording capabilities—such as cell phones, personal digital assistants (PDAs), or watches—may be brought into the courthouse, provided that the image capturing and recording features are not used.
- (4) Any photography, videotaping, or electronic recording of a courtroom or courtroom proceeding through the courtroom's windows or doors is prohibited.

(Subd. (a) adopted effective January 1, 2020.)

b. PHOTOGRAPHY, VIDEOTAPING, BROADCASTING, RECORDING AND ELECTRONIC RECORDINGS IN COURTROOMS

Photography, filming, videotaping, broadcasting, recording or electronic

**Superior Court of California
County of Solano**

Rule 17 – Miscellaneous

recording within ~~a courtroom~~ a courthouse or other court location are prohibited absent a court order. Requests are is governed by California Rules of Court, rule 1.150. All requests for any type of video, still photography or audio coverage, including pool cameras, must be made in compliance with California Rules of Court, rule 1.150, and submitted to the judicial officer assigned to hear the case on the designated Judicial Council forms and emailed to courtadministration@solano.courts.ca.gov.

(Subd. (b) adopted effective January 1, 2012.)

c. VIOLATIONS

Any violation of this rule or an order made under this rule is an unlawful interference with the proceedings of the court, and may be the basis for an order terminating media coverage, a citation for contempt of court, or an order imposing monetary or other sanctions as provided by law.

(Subd. (c) adopted effective January 1, 2012.)

(Rule 17.1 adopted effective January 1, 2012.)

d. Own Equipment

This rule does not apply to equipment used for copying of records with a requestor's own equipment, when used at the clerk's offices.

17.2 EXPRESSIVE ACTIVITY

a. PURPOSE AND INTENT

It is the purpose and intent of the Court in adopting this local rule to ensure the safe and orderly use of court facilities; to minimize activities which unreasonably disrupt, interrupt, or interfere with the orderly and peaceable conduct of court business in a neutral forum free of actual or perceived partiality, bias, prejudice, or favoritism; to provide for the fair and orderly conduct of hearings and trials; to promote the free flow of pedestrian and vehicular traffic on sidewalks and streets around court facilities; and to maintain proper judicial decorum.

The Court further adopts this local rule to facilitate safe, peaceful, and orderly public access to courthouses unhindered by threats, confrontation, interference, noise pollution, or harassment that may be directed at court users including but

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Rule 18 – Court Reporters and Electronic Recording

3. Transcripts Requested by Non-Parties in Juvenile Matters

Any non-party requesting a reporter’s transcript of a juvenile proceeding must file a *Petition for Disclosure* (Judicial Council form no. 570).

(Subd. (b) adopted effective January 1, 2013.)

(Rule 18.2 amended effective July 1, 2022; adopted as Rule 18.2 effective January 1, 2013.)

18.3 ELECTRONIC RECORDINGS AND TRANSCRIPTS

A. ELECTRONIC RECORDING AS THE OFFICIAL RECORD

Pursuant to Government Code section 69957 or by order of the Court, court proceedings may be electronically recorded when a court reporter is not available. The electronic recording serves as the official record of the proceedings in these instances. In cases where an electronic recording serves as the official record, a party may request a copy by completing an Electronic Recording Request Form and submitting the form to the clerk’s office. Pursuant to Government Code section 70631, a fee will be charged for each shared link or CD requested. The fee for the electronic recording shall be waived for a party with an approved fee waiver on file.

(Subd. (a) adopted effective July 1, 2025.)

B. PREPARATION OF TRANSCRIPT OF ELECTRONIC RECORDING

1. Transcripts Generally

Pursuant to California Rule of Court 2.952 and 8.835, unless otherwise ordered by the court, the cost for preparing a transcript of an electronic recording shall be borne by the requesting party.

2. TRANSCRIPTS FOR APPEALS

Unless otherwise ordered by the court, the cost of preparing a transcript of an electronic recording for purposes of appeal shall be borne by the requesting party.

(Subd. (b) adopted effective July 1, 2025.)

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Rule 19 – Remote Appearances

b. NOTICE OF REMOTE APPEARANCE

Notice of the intent to appear remotely may be given orally during a court proceeding or by service on all other parties or persons who are entitled to receive notice pursuant to California Rules of Court, rule 3.672. Remote access to the first hearing by Zoom shall be inferred as a request to appear remotely. At an initial court appearance, the judge may inquire whether the attorney or party intends to appear remotely for the duration of the case (except as to those hearings for which specific permission must be granted.) For matters in which remote appearances are expressly allowed pursuant to this policy, the court does not require the advance filing and service of a notice of appearance for remote appearances, including case management conferences and law and motion hearings. Parties or attorneys who give written notice of an intent to appear remotely must use the mandatory Judicial Council form for that purpose (Form RA-010) which must be filed no later than five court days prior to the hearing. Parties who object to a remote appearance as authorized by this policy may serve and file an Opposition to Remote Proceedings at Evidentiary Hearing or Trial (Form RA-015) and proposed order as set forth in California Rules of Court, rule 3.672.

(Subd (b) adopted effective July 1, 2022.)

c. PROCEDURE FOR REMOTE APPEARANCE

The Zoom link for each department utilizing the single Zoom link process (~~currently Departments 3, 4 and 12~~) will be posted in two sites on the court website (www.solano.courts.ca.gov): 1) On the home page, under the Divisions link, under the Civil section, there will be a tab entitled Remote Appearances; and 2) on each department's Tentative Rulings page also found under the Divisions link under the Civil section. Individuals who wish to observe a proceeding as a member of the public may always appear in the courtroom in person. Judicial officers may exercise discretion to authorize additional attendees to observe proceedings based upon specific case needs, the ability of the court to appropriately manage the hearing and on any other special needs.

Departments continuing to send Zoom invitations (currently Department 22) will initiate any remote court proceeding via an email calendar invitation sent to the attorney of record at the email address of record or to a litigant who appears pro se at his or her email address of record. Local Form 9000 may be used to update the court regarding contact information. The invitation will include a description of the meeting, the date and time, a link to the meeting, a meeting identification number and passcode. It is the responsibility of the handling attorney to forward the remote court invitation to any other attorney appearing in the attorney of record's place. Counsel

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, State Bar number, and address</i>): TELEPHONE NO.: _____ FAX NO. (<i>Optional</i>): _____ E-MAIL ADDRESS (<i>Optional</i>): _____ ATTORNEY FOR (<i>Name</i>): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SOLANO STREET ADDRESS: 600 Union Avenue MAILING ADDRESS: P.O. Caller 5000 CITY AND ZIP CODE: Fairfield, CA 94533	
PLAINTIFF/PETITIONER: DEFENDANT/RESPONDENT: OTHER:	
REQUEST FOR INFORMAL DISCOVERY CONFERENCE	CASE NUMBER: _____

I, _____, request an informal discovery conference. (Code of Civ. Proc., § 2016.080.) I have attached the following to this form:

1. A statement of the discovery at issue, identified by type and, if applicable, by set and number (e.g. "Plaintiff's Special Interrogatories, Set Two, Numbers 9, 13 and 14").
2. A copy of the written propounded discovery at issue, if applicable.
3. A copy of any written response received to the discovery at issue, if applicable.
4. A brief explanation of the dispute for each discovery issue.
5. A declaration with facts showing a reasonable and good faith attempt was made to informally resolve each issue presented.

I declare under penalty of perjury under the laws of the State of California that the contents of this request and all attachments to it are true and correct.

Date Signature

FOR COURT USE ONLY

- REQUEST DENIED.**
- REQUEST GRANTED.** An informal discovery conference is set on _____ at _____ in Department _____. Counsel appearing at the conference shall have full authority to settle all discovery disputes. Unless otherwise ordered, this conference will not be reported by a court reporter.
- The deadline for filing discovery motions pertaining to this discovery dispute is ordered tolled pending the discovery conference.

Date Judicial Officer

REQUEST FOR INFORMAL DISCOVERY CONFERENCE

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address) TELEPHONE: _____ FAX (Optional): _____ EMAIL (Optional): _____ ATTORNEY FOR (Name): _____	<i>FOR COURT USE ONLY</i>
SOLANO COUNTY SUPERIOR COURT • SOLANO COUNTY CIVIL DIVISION Old Solano Courthouse 580 Texas Street Fairfield, California	
PLAINTIFF(S)/PETITIONER(S): _____ DEFENDANT(S)/RESPONDENT(S): _____	
REQUEST FOR PRESENCE OF A COURT REPORTER	

CASE NUMBER: _____

This statement is made by or on behalf of the following party/parties: _____

- I have an active fee waiver granted on _____ (Attach copy of fee waiver.)
- I have paid my court reporter fees on _____.

I request that the Court provide an official court reporter at the proceeding identified below. I understand that requesting a court reporter is not the same as requesting a court reporter's transcript, and does not entitle me to transcripts.

Description of proceeding: _____

Courtroom/Department Number: _____ Date: _____ Time: _____

I estimate that the proceeding will take:

- one hour or less
- more than one hour

Date Name Signature of Party or Attorney for Party

Date Name Signature of Party or Attorney for Party

A Request for Presence of a Court Reporter must be submitted at least 10 days prior to the hearing, unless the hearing was set with less than 10 days' notice.

REQUEST FOR PRESENCE OF A COURT REPORTER

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO**

Fairfield Branch
600 Union Avenue
Fairfield, CA 94533

Old Solano Courthouse
580 Texas Street
Fairfield, CA 94533

Plaintiff(s)

vs

Case No. _____

Defendant(s)

**JUDGMENT
(Default by Clerk)**

In this action, the defendant(s) hereinafter named,
having been sued herein upon a contract for the recovery of money or damages only,
having been personally served with summons and copy of complaint,
having failed to appear and answer the complaint within the time allowed by law and in said
summons specified, and
upon application of plaintiff(s), default of said defendant(s) having been entered;
acknowledgment of credit in the sum of \$ _____ having been made;

Judgment is hereby entered that plaintiff(s)

_____ recover from defendant(s)

\$ _____ principal;

\$ _____ interest;

\$ _____ costs;

\$ _____ attorney fees (pursuant to court adopted schedule);

\$ _____ TOTAL

Judgment entered on _____.

Clerk of the Court

By _____ Deputy

**JUDGMENT
(Default by Clerk)**

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO
SMALL CLAIMS DIVISION**

Fairfield Branch
600 Union Ave.
Fairfield, CA 94533

Old Solano Courthouse
580 Texas Street
Fairfield, CA 94533

Case No. _____

Plaintiff

vs

Defendant

**DECLARATION RE: DEFAULT IN
PAYMENTS & ORDER SETTING
ASIDE ORDER PROVIDING PAYMENT
OF JUDGMENT IN INSTALLMENTS**

I, the undersigned judgment creditor in the above-entitled action declare:

That judgment was entered against judgment debtor on _____ in the amount of \$ _____, which the Court ordered be paid in installments of \$ _____ per month, commencing _____.

That the installment due on _____ has not been paid.

Therefore, judgment creditor prays that the Court vacate the order providing for installment payments and let execution issue.

Executed on _____ at _____, California.

I declare under penalty of perjury that the foregoing is true and correct.

Judgment Creditor

SO ORDERED:

Date

Judge / Commissioner

Attorney or Party Without Attorney (Name, Address, Telephone, Fax) State Bar No.: _____ Attorney for: _____ <div style="text-align: center; font-size: small;">Designate party and name</div>	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SOLANO	
<input type="checkbox"/> 600 Union Avenue / P.O. Caller 5000 Fairfield, CA 94533	<input type="checkbox"/> 580 Texas Street Fairfield, CA 94533
PLAINTIFF(S):	Case Number:
DEFENDANT(S):	This case assigned for all purposes to: Judge: _____ Dept: _____
REQUEST FOR EXTENSION OF TIME (re Proof of Service of Summons)	

_____, _____, pursuant to Rule _____, _____,
 Party designation Name of Party

local Rules of Court, requests an extension of time to effect proof of service of the summons in this matter.

The reason for this request is (state specific facts that demonstrate good cause):

I am requesting that the time to accomplish the above is extended to:

Next court appearance: _____ Purpose: _____

Date: _____ Signature of Attorney _____

Signature of Requesting Party (in pro per) _____ Print or Type Name of Attorney _____

ORDER

After having reviewed the above Request for Extension of Time, the Court:

grants the request denies the request

grants the request with the following modification: _____

sets the request for hearing on _____ at _____ am/pm in Department _____.

Moving party shall serve a copy of this order on all other parties within 5 days of this order.

Date: _____ JUDGE OF THE SUPERIOR COURT _____

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO
Small Claims Division**

Fairfield Branch
600 Union Avenue
Fairfield, CA 94533

Old Solano Courthouse
580 Texas Street
Fairfield, CA 94533

Plaintiff(s)
vs.

Defendant(s)

Case No. _____

**JUDGMENT DEBTOR'S STATEMENT
RE: REQUEST TO ENTER
SATISFACTION OF JUDGMENT
(§116.850(c) C.C.P.)**

I am the judgment debtor in the above-entitled action, in which judgment was entered on (date) _____ in the amount of \$ _____ including costs. I declare under penalty of perjury that the following is true and correct.

- 1) On _____ I paid to the judgment creditor \$ _____, the full amount of the judgment and costs as entered.
- 2) On _____ I asked the judgment creditor to file an acknowledgment of satisfaction of judgment with the court and: (check appropriate box)
 the judgment creditor refuses to file an acknowledgment of satisfaction with the court.
 the present address of the judgment creditor is unknown.
- 3) The documents attached constitute evidence of receipt of this payment.

I respectfully request that the court enter satisfaction of judgment in the above-entitled action.

This declaration, under penalty of perjury, is executed on _____
at _____, California.

Judgment Debtor

The above-named Judgment Debtor, having filed a canceled check or money order written subsequent to the judgment by the Judgment Debtor for the full amount of the judgment, which was made payable and endorsed by the Judgment Creditor, or having filed a cash receipt, written satisfaction of judgment is hereby entered on _____ pursuant to §116.850(c) C.C.P.

Dated _____

Judge

By _____
Deputy Clerk

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO
Small Claims Division**

Plaintiff(s): _____

Case No.: _____

Defendant(s): _____

AMENDMENT TO CLAIM OF:
 PLAINTIFF(S) DEFENDANT(S)

PRIOR TO JUDGMENT

ADD / CHANGE NAME

CHANGE OF ADDRESS / AMOUNT / DESCRIPTION

(Requires Court order if defendant/plaintiff has been served.)

Plaintiff(s)/Defendant(s) having designated a defendant/plaintiff now requests the following information be added / changed:

INCORRECT NAME: _____

TRUE NAME: _____

NEW NAME: _____

ADDRESS: _____

AMOUNT: _____

DESCRIPTION: _____

and amends the claim by inserting the above information.

Date: _____

Plaintiff(s) Defendant(s)

ORDER

Good cause appearing, the above amendment to the claim is allowed.

Dated: _____

JUDICIAL OFFICER

AMENDMENT TO PLAINTIFF(S)/DEFENDANT(S) CLAIM



SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO

Hall of Justice
600 Union Avenue
Fairfield, CA 94533

Old Solano Courthouse
580 Texas Street
Fairfield, CA 94533

REQUEST FOR ELECTRONIC RECORDING: SHARED LINK

Electronic Recordings are only available in limited civil cases, misdemeanors and infractions (GC § 69957) or when ordered as the official record in other case types.

Electronic recordings are provided via email using a shared link. The audio link will be emailed in 7 business days.

Failure to complete all the requested information will cause significant delay in the completion of your electronic recording request.

Requesting Party: _____

Email Address: _____

Telephone Number: _____

Case Number(s): _____

Dept. / Judge: _____

Hearing Date(s): _____

REQUESTS FROM ELECTRONIC RECORDING SYSTEMS:

Electronic recordings will be provided via a shared audio file link, in a Windows Media Audio (WMA) format.

Upon special request, the audio recording may alternatively be provided on a CD, in Windows Media Audio (WMA) format. To request this option, please request a form from the division.

Copies of electronically recorded proceedings are available for purchase at the rate of \$15.00 per audio shared link. All electronic recordings must be paid for in advance. You may purchase in the Civil, Family, Criminal, Traffic or Juvenile Divisions. A Request for Electronic Recording Form must be completed.

Transcripts may be prepared from an electronic recording by a qualified transcriber. The Court does not provide this service, but has approved eScribers for ER transcription needs. To order a transcript, go to www.escribers.net and select "Order a Transcript." For more information about eScribers, ask the court for a flyer.

Submit completed forms to the corresponding division, via email or in person:

Criminal Division - CriminalDivision@solano.courts.ca.gov

Civil Division - Civildivision@solano.courts.ca.gov

Family Law/Probate/Adoption - Familydivision@solano.courts.ca.gov

ELECTRONIC RECORDING REQUEST

NAME, ADDRESS, AND TELEPHONE NUMBER OF ATTORNEY OR PARTY WITHOUT ATTORNEY:	STATE BAR NUMBER	Reserved for Clerk's File Stamp
ATTORNEY FOR (Name):		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SOLANO		
COURTHOUSE ADDRESS:		
CASE NAME:		
REQUEST FOR REFUND OF COURT FILING FEES (Matters Submitted Electronically)		CASE NUMBER:

NOTE: THIS FORM IS NOT TO BE USED FOR REFUND OF JURY FEES.

I am requesting a refund in the amount of \$ _____ for the following reasons:

Date of payment/deposit: _____ Amount Paid: \$ _____ Receipt #: _____

Depositor: _____
Printed Name

Address: _____
Number, Street, City, State, Zip

Date: _____ Signature: _____

TO BE COMPLETED BY THE COURT:

Request for Refund: Requires Judicial Approval Requires Manager's Approval Only

Refund: Approved Denied

By: _____ Dated: _____
Judicial Officer/Managers Signature

Printed Name

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SOLANO COURT INVESTIGATORS OFFICE PO Caller 5000 Fairfield, CA 94533 (707) 207-7390	FOR COURT USE ONLY
<input type="checkbox"/> GUARDIANSHIP <input type="checkbox"/> CONSERVATORSHIP OF: (Name): Click here to enter text.	CASE NUMBER: Click here to enter text.
<p style="text-align: center;">ASSESSMENT AND ORDER FOR PAYMENT OF COURT INVESTIGATOR FEES</p> <p style="text-align: center;"><input type="checkbox"/> Guardianship of <input type="checkbox"/> Person <input type="checkbox"/> Estate <input type="checkbox"/> Conservatorship of <input type="checkbox"/> Person <input type="checkbox"/> Estate <input type="checkbox"/> Limited</p>	HEARING DATE:

I, Choose an item., declare as follows:

1. I performed an investigation or review in the above-entitled matter by order of this court. A written report of the undersigned investigator's findings and conclusions was filed with the court on **Click or tap to enter a date.**
2. The investigation or review was for: Click here to enter text.
3. The charge for completion of this type of investigation or review and report, as determined by the Superior Court of California, County of Solano, is \$Choose an item.. This charge is now due and payable pursuant to Probate Code section Choose an item.. Pursuant to Probate Code section Choose an item., the individuals named in the Order below are responsible for payment of these charges.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

Superior Court Investigator

ORDER

To: Click here to enter text.

The court finds that pursuant to Probate Code section Choose an item., an assessment in the amount of \$Choose an item. is due and payable for the above-referenced investigation completed by the Court Investigators Office.

- The person named above is ordered to pay the amount of \$Choose an item. within 30 days of the date this order is filed by the Court Investigators Office. **Instructions for payment are on Page 2.**
- The persons named above are each ordered to pay the amount of \$Choose an item. within 30 days of the date this order is filed by the Court Investigators Office. **Instructions for payment are on Page 2.**

Failure to pay the assessed court investigator fees as ordered may result in sanctions or any other remedy available to the court by law.

If you believe you qualify for a fee waiver, review the instructions on Page 2.

Date: _____

Judge or Commissioner of the Superior Court

ASSESSMENT AND ORDER FOR PAYMENT OF COURT INVESTIGATOR FEES

Adopted for Mandatory Use

Solano County Local Form no. 7014-PR Rev 07/2026

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INSTRUCTIONS FOR PAYMENT

The Superior Court accepts payments made by cash, checks, money orders, and credit cards.

Please make checks and money orders payable to **Superior Court of California**.

Payments by credit card are to be made through the Family Law Clerk’s Office but may be subject to an additional fee.

All payments may be made in person at the Family Law Clerk’s Office, or may be mailed to:

Court Investigators Office
Superior Court of California, County of Solano
PO Caller 5000
Fairfield, CA 94533

If you believe you cannot afford to pay the fee in one payment, please contact the Court Investigators Office regarding a payment plan.

If you believe you qualify for a fee waiver, you may submit a Request to Waive Court Fees (FW-001) or Request to Waive Court Fees (Ward or Conservatee) (FW-001-GC) through the Family Law Clerk’s Office.

Notice Regarding Returned Checks

(Civil Code § 1719)

If a person or entity gives the court a check for payment and that check is later returned for insufficient funds, that person shall be liable to the court for the amount of the check and a service charge of twenty-five dollars (\$25).

ASSESSMENT AND ORDER FOR PAYMENT OF COURT INVESTIGATOR FEES