



REQUEST FOR TRANSCRIPT FROM COURT REPORTER

To obtain a copy of the transcript, please complete the form below and either e-mail it to TranscriptRequest@solano.courts.ca.gov or mail this completed form to Reyes Hunter, Court Reporter Coordinator, 600 Union Avenue, Fairfield, CA 94533.

Name of Court Reporter (if known): _____

Case Name: _____

Case Number: _____

Date Heard: _____

Judge/Department: _____

Date Needed: _____

Date of this Request: _____

Requested by: _____

Address: _____

Telephone Number: _____

E-mail Address: _____

Payments for transcripts will not be accepted in the Executive Office. They must be sent directly to the court reporter. Please allow up to seven days for a response from the court reporter.

Please note: Some browsers do not support the use of these buttons. If you are unable to use any of the buttons, download the form and email it as an attachment.

Fields outlined in red are mandatory fields and must be completed.

If you do not have a standalone e-mail client, e.g. Outlook, Thunderbird, or Apple Mail, you can save a copy of your completed form and attach it to your web-based client (Gmail, Yahoo! Mail, etc.)