

CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

CITY OF SUISUN CITY POLICE DEPARTMENT

701 Civic Center Blvd.
Suisun City, California 94585

Tim Mattos
Chief of Police

May 25, 2018

The Honorable John B. Ellis
Presiding Judge
Hall of Justice
Department 23, Room 306
600 Union Avenue
Fairfield, CA 94533

RE: **2017-2018 Grand Jury Report Entitled: Code Enforcement**

Dear Judge Ellis,

On May 24, 2018, the City of Suisun City received a copy of the above titled report from the Solano County Grand Jury requiring responses to the Finding and Recommendations #1, #2, and #4.

City of Suisun City response to:

FINDING #1:

City Code Enforcement Departments generally seek voluntary code compliance.

RECOMMENDATION #1

Cities continue instituting fines as a last resort to achieve compliance.

RESPONSE #1

The City of Suisun City will continue to address residential Code Enforcement violations that do not create an immediate health or safety issue by seeking voluntary compliance prior to receiving a fine. This is accomplished by providing the resident with a "Courtesy Notice" which identifies the violation(s) and provides a date in which the violation must be corrected. The use of "Courtesy Notices" is confined to residential issues and are not used to address parking violations.

FINDING #2

The majority of municipal code enforcement is reactive rather than proactive and relies on citizens to report suspected code violations.

DIVISIONS: AREA CODE (707)

DISPATCH / RECORDS 421-7373 ■ ADMINISTRATION 421-7350 ■ CODE ENFORCEMENT 421-3223
FAX 422-8074

RECOMMENDATION #2A

Municipal Code Enforcement officers become more proactive in identifying and educating the public on code violations (i.e. Coffee with Code Enforcement).

RESPONSE #2A

The City of Suisun City hosts “Coffee with a Cop” events throughout the year. During these events, Police Officers, Public Safety Dispatchers, and Code Enforcement Officers are present to answer questions and provide tips to the public. The Police Department continue to work to develop creative ways to educate the public about Code Enforcement issues.

RECOMMENDATION #2B

Work with refuse companies to inform the public of additional programs.

RESPONSE #2B

The City of Suisun City currently partners with Republic Services to offer four “free dump days” per year.

FINDING #4

City of Vallejo has a pamphlet, “Neighborhood Resource Brochure” detailing resources for citizens to refer to concerning code enforcement issues.

RECOMMENDATION #4

City Code Enforcement officials of all cities consider developing a comprehensive brochure using Vallejo’s “Neighborhood Resource Brochure” as a prototype to better inform citizens of available resources.

RESPONSE #4

The City of Suisun City will continue to develop creative ways through the use of social media, the Suisun City Police Department Mobile App, and the use of the Police Department lobby monitor to inform citizens of available resources to address Municipal Code violations.

Respectfully Submitted,



Tim Mattos
Chief of Police



Suzanne Bragdon
City Manager