

MATTER OF (Last names, first names of parties)	CASE NUMBER:
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MEET AND CONFER ORDERS

1. Before the hearing concerning this *Request for Order*, each party (and each party's attorney) shall fully comply with California Rules of Court, rule 5.98. This rule requires the following:

Rule 5.98. Meet-and-confer requirements; document exchange

(a) Meet and confer

All parties and all attorneys are required to meet and confer in person, by telephone, or as ordered by the court, before the date of the hearing relating to a *Request for Order* (FL-300). During this time, parties must discuss and make a good faith attempt to settle all issues, even if a complete settlement is not possible and only conditional agreements are made. The requirement to meet and confer does not apply to cases involving domestic violence.

(b) Document exchange

Before or while conferring, parties must exchange all documentary evidence that is to be relied on for proof of any material fact at the hearing. At the hearing, the court may decline to consider documents that were not given to the other party before the hearing as required under this rule. The requirement to exchange documents does not relate to documents that are submitted primarily for rebuttal or impeachment purposes.

2. If child support and/or temporary spousal support is requested by either party, each party is expected to provide each other and the court with a proposed support calculation.

To obtain a support calculation, you may wish to:

- Consult with a family law attorney of your choice
- Visit <https://www.cse.ca.gov/ChildSupport/cse/guidelineCalculator>
- Contact the Solano County Legal Access Center in the Hall of Justice, 600 Union Avenue, Fairfield, CA 94533.

3. Failure to meet and confer in good faith may cause the hearing to be delayed, or postponed, or dropped from calendar, or the court may impose sanctions or other remedies upon one or both of the parties or attorneys.
4. If the parties *both agree* that the scheduled hearing is not necessary, *both parties or attorneys shall immediately notify the assigned judicial department*. Failure to notify the court may result in sanctions.

A copy of the *Meet and Confer Orders* must be attached to the *Request for Order* served on the other party or the other party's attorney.