

Name, Address and Telephone No. of Plaintiff

Space Below for Use of Court Clerk Only

Plaintiff(s):

Defendant(s):

**REQUEST FOR DISMISSAL**

Case Number \_\_\_\_\_

**NOTICE TO THE PLAINTIFF - If your claim is settled before the date set for trial, or if you decide you do not wish to proceed, complete this form and file it with the Clerk of the Small Claims Division prior to the trial date if the defendant has been served with the Claim of Plaintiff.**

If you have served the defendant, you must notify him you have dismissed your claim.

**TO THE CLERK OF THE SMALL CLAIMS COURT:**

Please dismiss this claim  as to all defendants

as to defendant(s): \_\_\_\_\_  
(Name(s))

only.

without prejudice

with prejudice

Dated: \_\_\_\_\_ Plaintiff(s): \_\_\_\_\_

**Notes:**

1. A "**dismissal without prejudice**" means that the claim is closed only because you do not wish to proceed with it at this time, and you are not giving up your right to file a new claim for the same obligation at a later date.
2. A "**dismissal with prejudice**" means that the claim is closed and you can never again file a claim for the same obligation.
3. This form may be signed by an officer or authorized agent for a corporation or a partnership. An owner must sign for a sole proprietorship. Otherwise, the plaintiff, or each of them, must sign.
4. If a Claim of Defendant has been filed, dismissal of Plaintiff's Claim will not operate to dismiss the Claim of Defendant, nor will dismissal of Claim of Defendant operate to dismiss the Claim of Plaintiff.
5. **Do not use this form if a judgment has been rendered.** See the Clerk.

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